



DEPARTMENT OF THE NAVY
OFFICE OF NAVAL RESEARCH
875 NORTH RANDOLPH STREET
SUITE 1425
ARLINGTON VA 22203-1995

IN REPLY REFER TO:

Fall 2016

Dear Science Fair Official:

The Office of Naval Research is committed to supporting science, technology, engineering, and mathematics (STEM) initiatives and programs for our nation's young people. We believe science fairs to be an important component in the education of future scientists of America. On behalf of the U.S. Navy and the U.S Marine Corps, The Office of Naval Research (ONR) is pleased to continue to support regional and state Science and Engineering Fairs for the school year 2016-2017.

We have made adjustments to our website to ease the process of registering for the science fairs and to provide thoughtful guidance to judges and award presenters.

Fair Registration

Please register your fairs for the 2016-2017 school years on the Office of Naval Research web site at:

<http://www.onr.navy.mil/Education-Outreach/K-12-Programs/NSAP/Registration.aspx>

The registration site is available starting 1 Oct 2016.

Important notes:

- Please register as early as possible, so that award packets can be packaged and mailed in a timely manner to your fair's designated point of contact. Please **Note: Registrations less than 3 business days in advance of your fair start date will not be supported.**
- Only registered fairs can be supported. Only current 2017 year award packets will be accepted. Any use of previous year award packets will not be honored.
- Register multiple fairs scheduled for a single site and date as a single fair i.e., if the science fair is separated into four regions, register the fair as "Science Fair, Regions 1-4".
- If they are designated as separate sub-fairs for Life Sciences and Physical Sciences, register as a single fair and indicate the separation in the title – i.e., "Science Fair, Life Sciences and Physical Sciences." The single entry should indicate the total number of senior and junior projects that are expected to be entered for all fairs and will assist in the assignment of judges for each science fair.
- Provide the science fair's website URL.
- Group awards/Team projects are **not allowed** under any circumstances.
- Review the information provided to judges and presenters on the website under the section listing, *Judges and Presenters*. Forward any feedback to Ms. Paula Barden at paula.barden.ctr@navy.mil.

Naval Science Awards Program Award Packages

Grades 9-12:

Award packages for individual project awardees consist of certificates of achievement, letter of congratulations, medallions, and award verification forms. *Note: Team projects are not eligible for Naval Science Award Program (NSAP) awards.* Please ensure student awardees receive their awards immediately. Original award verification forms *must be completed by awardees and mailed within 30 days following the fair* to Technology Management Training Group Inc. (TMT Group, Inc.) and are redeemable for education recognition awards (gift cards). Gift cards amounts are \$50 for regional fairs and \$75 for state fairs and these cards can be used for on-line or in-store purchases. If the completed forms are not received within 30 days, the awardees will not be eligible to receive gift cards.

For science fairs with up to 75 participants, two award packets will be provided. Larger fairs will receive additional award packages; a maximum of 10 award packages will be provided to any one science fair.

Grades 8 and below:

Award packages for individual project awardees consist of certificates of achievement, letter of congratulations, and medallions only.

Naval Science Award Recipients

After the fair completion, ONR requests that you provide information on all students recognized as Naval Science Award recipients. The senior Naval Science Awards Program judge assigned to the science fair is responsible for logging in the Naval Science Award recipients from the completed fair. In the absence of an assigned judge, the fair's Special Awards Chairperson is asked to log in the award recipients on the ONR website on the NSAP page at <https://secure.onr.navy.mil/nsap/recipients.aspx>

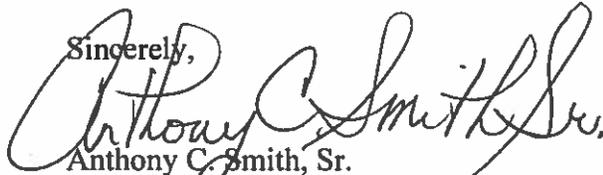
Science Fair Judging and Award Presentation

It is our intention to provide qualified volunteers throughout the Navy and Marine Corps to represent our services at fairs by serving as judges and award presenters. We provide the judges and presenters with a description of their roles and criteria to use when selecting student award winners. Additionally, we ask that they work closely with the science fair coordinators to assist as needed while fulfilling their primary task to assess projects deserving Naval Science Awards.

Ideally, we would have an adequate number of judges and presenters to participate at all science fairs; however, when we are unable to provide representation, we ask that you distribute the Naval Science Awards on our behalf.

We look forward to another year of supporting state and regional science fairs and recognizing the hard work and talent of aspiring science students.

Sincerely,



Anthony C. Smith, Sr.
Office of Naval Research
Program Director