

Section IV - 4a

Example 1

Appendix A - Statement of Work

STATEMENT OF WORK
BETWEEN
[NAVY COLLABORATOR]
AND
[NON-NAVY COLLABORATOR]

[Navy Collaborator] will be responsible for the following tasks:

1. **[Navy Collaborator]** will provide the test plan, operational risk management plan, instrumentation plan.
2. **[Navy Collaborator]** will provide **[Non-Navy Collaborator]** a shop area to install the CD-NTP system.
3. **[Navy Collaborator]** will conduct VOC Remediation/Elimination Program at **[Navy Collaborator]** facilities. Analysis will include, but not be limited to, evaluation of the developmental remediation system to remove and eliminate VOCs extracted from ground-water clean-up processes. This developmental system will be analyzed and verified during conduct of the VOC Remediation and Elimination Program Demonstration. The analysis will improve the Government's environmental site compliance and will provide technical data to both the Government and Industry for application to other sites.
4. **[Navy Collaborator]** will provide still photos and personnel to operate the site.
Schedule:
 1. Draft Project Plan no later than 30 days after effective date of CRADA.
 2. Final Project Plan no later than 30 days after Draft Project Plan.
 3. Draft Operational Risk Management Plan not later than 30 days after the effective date of CRADA.
 4. Final Operational Risk Management Plan not later than 30 days after the Draft Operational Risk Management Plan.
 5. Draft Installation Plan no later than 30 days after effective date of CRADA.
 6. Final Installation Plan no later than 30 days after Draft Installation Plan.
 7. Conduct Test Program (TBD).
 8. **[Navy Collaborator]** will provide 7 days notice to **[Non-Navy Collaborator]** prior to project meetings, schedule (TBD).

[Non-Navy Collaborator] will be responsible for the following tasks:

1. **[Non-Navy Collaborator]** will review the drafts of the Project Plan, Operational Risk Management Plan, & Installation Plan and provide comments on those drafts to the **[Navy Collaborator]** after review.

2. **[Non-Navy Collaborator]** will deliver in working order the prototype system of the VOC reactor to **[Navy Collaborator]** identified site.
3. **[Non-Navy Collaborator]** will provide engineering consulting services for the installation and maintenance of the VOC reactor.
4. **[Non-Navy Collaborator]** will be present for the installation of the system as well as perform in field start up and diagnostics of the equipment installed.
5. **[Non-Navy Collaborator]** will provide field verification of the system's operation.
6. **[Non-Navy Collaborator]** will familiarize **[Navy Collaborator]** personnel with system operation and fundamentals.
7. **[Non-Navy Collaborator]** will attend meetings (TBD-Task 1.above) prior to the conduct of VOC reactor demonstration.

[Navy Collaborator] and [Non-Navy Collaborator] will be responsible for the following joint tasks:

1. Both partners will assist in the preparation and installation of equipment.
2. Both partners will collaborate to complete a Final Test Report no later than 120 days after completion of the project.